

Freehold First Aid & Emergency Squad
Meeting Minutes – 09/02/2021
Prepared By: Kayla Ciok

**** Meeting called to order at 19:30 PM by Jim McAllister, President. A salute to the flag and prayer followed****

1. Introduction of Cadet line officers for 2021-2022 school year

- Captain: Christopher Wertz
- 1st Lieutenant: Abigail Bossdorf
- 2nd Lieutenant: Nila Rajakumar

2. Paid Staffing Presentation: Lori Itinger, Steve Morley, Sean Preston

- Discussion as to why it is necessary and the methodology surrounding plan of action
- Paid staffing will supplement, and not replace, volunteers
- Questions were asked and voting will take place at end of meeting

3. President's Report: Jim McAllister

- Sewer Jet was jammed, we are coming up with a solution to bathroom issues
- New flavors added to soda machine upstairs

4. Vice President's Report: Rob Roche

- No Report

5. Treasurer's Report: Lori Itinger - Acting

- Total Cash Assets as of August 31, 2021: \$673,594.50
 - Asset Management Account: \$39,608.06
 - Billing Account: \$370,145.72
 - Debit Account: \$14,176.39
 - Main Checking: \$26,215.93
 - Capital Expense Account: \$23,063.40
 - Special Event: \$380.00
 - Freehold Bank CD: \$200,000.00
 - FSB Raffle Account: \$5.00
- Fixed Assets as of August 31, 2021: \$513,872.77
- Total Assets as of August 31, 2021: \$1,194,723.27
- Total Income August: \$62,836.13
- Total Expenses August: \$4,057.38
- No Large Expenses for August

6. Secretary's Report: Jason Schank - Acting

- Ballots from last month passed:
 - Administrative membership approved to become a class of membership
 - Assistant Chief approved as a line officer position, now 6 road officers instead of 5
- School Leaves:
 - Joseph Shein (08/27/2021 – 12/17/2021)
 - Edward Dlugosz (09/01/2021 – 12/31/2021)
 - Max VonSauers (09/02/2021 – 10/09/2021)
 - Michael Stern (09/08/2021 – 12/22/2021)
 - Thomas Perro (08/23/2021 – 12/14/2021)
 - Meghan Roeder (09/01/2021 – 12/20/2021)
 - Andrew Furie (08/18/2021 – 10/09/2021)
 - Courtney Sawada (09/12/2021 – 12/13/2021)
 - Dominic Sclafani (09/01/2021 – 12/22/2021)
- Personal Leaves:
 - Steve Morley (08/01/2021 – 10/31/2021)
 - Richard Alavarces (09/01/2021 – 10/31/2021)
 - Kevin Edgeworth (09/02/2021 – 12/24/2021)
- Medical Leaves:
 - Amanda Gurecki extended until 09/13/2021
- Military Leaves
 - Sean Lawlor (09/20/2021 – 09/21/2022)
 - Max VonSauers (12/09/2021 – 01/13/2023)
- Resignations:
 - Danielle Bellino
 - Alys Thornton
 - Faraz Ali
 - Yash Shah
 - Matthew Perez
 - Sean Lawlor from position of Secretary
- Members to come off Probation:
 - Kaitlynn Basso
 - Taylor Capone
 - Judah Haddad
 - Nicholas Moscardelli
- Applicants:
 - For Probationary Associate membership:
 - Stephanie Grainger
 - Nicolette DeRosa
 - For Probationary Senior Squad membership:
 - Richard Stoner
 - Shruthi Nandakumar

7. Trustee's Report: Peggy Haas/Charlie Buscaglia/Alicia Gross

- Report on members up for vote

8. Chaplain's Report: Noel Olivarius

- 09/11 service, to be further discussed by Krissy Conti

9. Chief's Report: Jeremy Hoffman

- There are billing issues with CSMC, please make sure we are getting face sheets
- Call totals were provided for this month:
 - August
 - Total Calls: 275
 - Boro: 92
 - Township: 172
 - Mutual Aid: 11
 - Howell – 3
 - Manalapan – 2
 - Millstone – 2
 - Colts Neck – 3
 - Jackson – 1
 - FEMS Primary coverage: 83%
 - YTD: 2034 calls
- Fleet
 - 1556 – no report
 - 1557 – on loan to Millstone FD EMS
 - 1558 – new starter installed
 - 1559 – a few small things to be rectified
 - 1560 – no report
- Charting
 - EMSCharts integration underway, contract has been signed
 - Administrative training is pending
- COVID-19 Precautions
 - N95s to be worn on all calls by all members
 - Disinfect your trucks and common areas
- Upcoming Dates
 - September training will either be a skills night or EMSCharts training
- Equipment
 - Two broken computers have been fixed

10. Deputy Chief's Report: Stephen Russo

- No report

11. Captain's Report: Krissy Conti

- Albuterol is now on all trucks, do not overstuff oxygen bags
- Medevac drill had great turn out

- 09/11 Memorial

12. 1st Lieutenant's Report: Alex Kubiak

- No report

13. 2nd Lieutenant's Report: Nicholas Manos

- No report

14. Committee Reports:

- No committee reports

15. Old Business:

- Nominations (Member-at-Large)
 - Allie Colbert was nominated by nominating committee
 - Sean Lawlor was nominated by Jamie Jacoby
 - Bob Bonardi was nominated by Nick Manos
 - All members added to the vote for the October 2021 meeting
 - Motion by Bill Madden to close nominations. 2nd Charlie Buscaglia
PASSED

16. New Business:

- Motion by Alicia Gross to extend Steve Morley's personal leave from 09/02/2021 until 10/31/2021. 2nd PK **PASSED**
- Motion by Alicia Gross to accept Richard Alavarces's personal leave from 09/02/2021 through 10/31/2021. 2nd PK **PASSED**
- Motion by Alicia Gross to accept Kevin Edgeworth's personal leave from 09/02/2021 through 12/24/2021. 2nd PK **PASSED**
- Members due to come off probation:
 - Motion by Jeremy Hoffman to accept Kaitlynn Basso as a regular Associate Member. 2nd Alicia Gross **PASSED**
 - Motion by Jeremy Hoffman to extend Taylor Capone 6 months as a Probationary Senior Squad Member. 2nd Alicia Gross **PASSED**
 - Motion by Jeremy Hoffman to accept Judah Haddad as a regular Associate Member. 2nd Sean Preston **PASSED**
 - Motion by Jeremy Hoffman to accept Nicholas Moscardelli as a regular Associate Member. 2nd Alicia Gross **PASSED**
 - Motion by Jeremy Hoffman to accept Richard Alavarces as a regular Senior Squad Member. 2nd Alicia Gross **PASSED**
- Motion by Alicia Gross to accept the following applicants to move onto the background check phase of the application process. 2nd PK
 - Richard Stoner – Senior Squad
 - Stephanie Grainger – Associate
 - Shruthi Nandakumar – Senior Squad
 - Nicolette DeRosa – Associate

- Motion by Alicia Gross to accept the August 2021 Meeting Minutes as is. 2nd Noel Olivarius **PASSED**
- Motion by Charlie Buscaglia to accept the August 2021 Treasurer's Report as is. 2nd Noel Olivarius **PASSED**
- Motion by Lori Itinger to move forward with the Paid Staffing Plan as presented by the Paid Staffing Committee at the beginning of the meeting. Committee will continue to provide updates as needed. 2nd Steve Morley **PASSED**

- Motion by Rob Roche to make Isaac Altman a honorary member. 2nd PK **PASSED**

17. Good & Welfare:

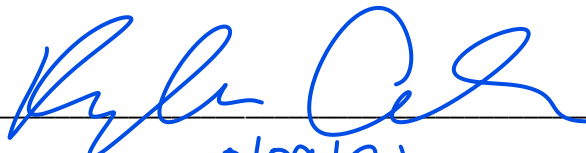
- Nothing to report

*** Motion by Bill Madden to adjourn meeting at 21:55 PM. 2nd Charlie Buscaglia **PASSED*****

Secretary Certification:

I, Kayla Ciok certify that the above minutes were derived from this month's business meeting. I certify that a quorum (as defined by the By-Laws of Freehold First Aid & Emergency Squad, Inc.) was present. During this meeting, the Constitution, By-Laws, SOPs/SOGs & Organizational policies were abided by. The meeting was held with the current version of Robert's Rules of Orders as the guiding principles.

Secretary Signature: _____



Date: 10/09/21

Original copy to be filed in Secretary's Office.