



The FEMS Report

COMMUNICATION NEWSLETTER OF FREEHOLD EMS



What's New?

- NinthBrain Implementation.....1
- ClickUp Implementation.....1
- EMS Week.....2
- In The Works.....3
- Chief's Message.....3
- About the Newsletter.....4
- Upcoming Events.....4

Let's Celebrate!

Happy birthday to our members with an upcoming birthday!

- Fischel Goldberger – 7/1
- Gianna Messina – 7/4
- Alexa Raspante – 7/7
- Rachel Mitzelman – 7/21
- Rob Roche – 7/24
- Mohammad Danish – 7/24
- Maddy Zuber – 7/27
- Meghan Roeder – 7/29
- Nick Manos – 7/30
- Brendan Hammond – 7/30

Issue

01

June 2021

Issue Highlights:

New Systems [P.1](#)

EMS Week Recap [P.2](#)

In The Works [P.3](#)

New Systems Implemented to Aid Business Flow

Systems and softwares have become the future of business operations. By having appropriate systems in use, the efficiency in which a business is run can increase drastically. Freehold EMS recognizes this, and has implemented two new systems for the organization. Find out more about each program below!

ClickUp

The body approved the purchase of a project management software, ClickUp. This software will ultimately serve as the “blueprints” of the work executive by the leadership of Freehold EMS. This software provides transparency between leaders to ensure that projects are worked on appropriately and meet the timelines that have been agreed upon.

This software is slated to go live sometime in July. Officers will use this system initially, but eventually it will be expanded to members of committees to assist in their work as well.

NinthBrain:

We are implementing a new system, called NinthBrain, which will help manage many of the “behind the scenes” functions of the squad. This system went live on June 14th.

NinthBrain is a system that ultimately takes place of a member’s file that the Secretary’s Office maintains. This system will keep track of:

- Certification Tracking
- Maintenance of membership files including documentation of leaves, discipline, and much more!
- Squad policies, by-laws, etc.

Additionally, it will provide us with an online learning platform to provide electronic courses such as Sexual Harassment, Documentation Courses, and eventually other CEU courses.

Remember to complete the NinthBrain training course by 7/5/21.

Help Wanted!

We are looking for members who are interested in serving on committees. Committees supplement the leadership of the squad by performing important duties assigned to them. There are many committees to get involved with. Below is a list of the committees:

- ❖ Auxiliary Liaisons
- ❖ Constitution Committee
- ❖ Fund Drive Committee
- ❖ Grant Committee
- ❖ House Committee
- ❖ Insurance Committee
- ❖ Membership Committee
- ❖ Publicity Committee
- ❖ Recreation Committee
- ❖ Social Media
- Ambassadors
- ❖ Many More!

Please contact the President, Jim McAllister if interested at jmcallister@freeholdems.org

2022 Budget Underway!

The Finance Committee is beginning the planning process for the 2022 Operating & Capital budgets. If there is something you would like the squad to purchase, please discuss with an officer or a member of the Finance Committee so a purchase requisition form can be filled out. Questions? Contact Lori Ittinger or Sean Preston.

EMS WEEK 2021

AS WE WRAP UP 2021'S EMS WEEK - WE WANTED TO SAY THANK YOU ONE MORE TIME. THANK YOU FOR ALL THE CONTINUED HARD WORK AND DEDICATION TO FREEHOLD EMS AND THE COMMUNITY.

We APPRECIATE you!

FREEHOLD
EMERGENCY MEDICAL SERVICES
NEW JERSEY
EST. 1941

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EMS Week 2021

A Week of Well Deserved Recognition!

Thank you to all of our volunteers for your contributions to the success of Freehold EMS!

EMS Week was celebrated May 16-22, and we hope you enjoyed it! Every day, you all go above and beyond in serving your community, and we cannot thank you enough. We hope you enjoyed your EMS Week Gift – the personal sized cooler. We try to make being a member of Freehold EMS an enjoyable experience, and we hope you feel that way!

During EMS Week, we started a new program in which we spotlight members on our social media pages for their efforts in helping the organization. Take a look at the “Member Spotlight” posts of EMS week. Be on the lookout for similar activities in the near future!

MEMBER SPOTLIGHT

"Peggy is an essential element to the squad's foundation. I have come to lean on her honesty, input, and knowledge"

— JEREMY HOFFMAN
Chief 15-50

Peggy Haas, EMT

Peggy has been volunteering as an EMT for over 35 years. She currently serves on our Board of Directors, and is an extremely active member of Freehold EMS. Peggy's leadership has helped mold the organization into what it is today! Thank you Peggy - we appreciate you!

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MEMBER SPOTLIGHT

"Max currently serves an important role as our 2nd Lieutenant. His extensive EMS & operations experience makes him a great addition for the Freehold EMS command staff"

— JEREMY HOFFMAN
Chief 15-50

Max Von Sauers, EMT

Max has been a member of Freehold EMS for over seven years and is currently serving as the squad's Second Lieutenant. Max has served in the Army Reserves for the past four years, and works full time as a 9-1-1 dispatcher. Thank you Max - we appreciate you!

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MEMBER SPOTLIGHT

"Valerie is always eager to learn and is one of the kindest people you'll ever meet. She's excellent with patients and always doing more to further herself in the EMS field."

— JEREMY HOFFMAN
Chief 15-50

Valerie Deano, EMT

Valerie is a recent graduate from Monmouth University, where she studied Biology with a concentration in Molecular Cell Physiology. In addition to volunteering with Freehold EMS, she works at CentraState Medical Center as a patient care technician and as an EMT for Howell Police.

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MEMBER SPOTLIGHT

"Lori is the definition of a hard worker. Lori is always there to help anyone on the squad - from new members to other officers. I don't know what I would have done without her over the past few years!"

— JIM MCALLISTER
President

Lori Ittinger, EMT

Lori has been a member of Freehold EMS since 2016. She has been serving as the organization's Treasurer since 2018. She serves on many committees, and helps to keep Freehold EMS maintain a sustainable business model. We appreciate you Lori! Thank you for everything!

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IN THE WORKS

An update on projects that are in progress, to keep you in the loop!

Strategic Planning:

The E-Board has appointed a Strategic Planning Committee to draft a five-year strategic plan. This plan will set the vision of where the organization should be in the future. The plan is being worked on and will be presented to the membership upon completion. Stay tuned!

Quality Assurance Program:

The Chief has identified additional volunteers to complete chart reviews to assist Kevin Edgeworth and Zac Edelman. Please remember to complete your assigned chart corrections ASAP. We cannot bill the charts until you complete these!

Member's Area Redesigned:

The Member's Area on the website has been redesigned to provide members with better functionality and provide the resources you may need just by clicking a button. A new feature – the member FAQ section – will provide members with answers to common questions. Be sure to check out the new member's area. We would love to hear your feedback and suggestions for the site. Please contact Sean Preston or Lori Ittinger for feedback.

From the Chief's Desk:

By: Jeremy Hoffman, MICP, Chief

I am thrilled to contribute to this newsletter for the first time! The Road Officers are working hard to bring new effective ideas into the day to day operations of FEMS. Currently, we have a few projects in the works: New Class A uniforms, an FTO training program, Chart QA, and final implementation of Albuterol. Today, I want to focus on discussing our field training program. In the past, FEMS has not done the best job of moving people up to EMT 2nd and with this program, we predict we will see vast improvement resulting in the promotions of our EMT staff. Originally written in 2017 by past member & Paramedic Rachel Mitzelman and current FEMS EMT Lauren Yetman, the program was never previously implemented due to changing leadership teams. This lead to understandable frustrations among leaders and EMTs alike. We will be taking the proper care, time, and patience it will take to fully implement this program so it can be done properly. The intent of a program like this is not to teach you how to be an EMT as your initial EMT program should have already done that. Its intent is to help take the skills you have learned in class and shape them to the provider which will increase confidence, general knowledge all while operating safely.

We will shortly begin the process of selecting the first round of FTOs and introducing the program to them. During that time, we will be seeking critical feedback and identify any adjustments that can be made to ensure it is successful. The goal has always been and will always be: Quality over quantity.

THE FEMS REPORT

A NEWSLETTER TO KEEP MEMBERS INFORMED ON SQUAD HAPPENINGS

Keeping Communication Constant between Members & Leaders:

Prior to the COVID pandemic, a member-engagement survey was conducted to gather feedback on how the organization was being managed. One of the biggest suggestions from the membership was that communication from leaders on squad happenings and updates was lacking.

As leaders, it is our goal to ensure that Freehold EMS does a few very important things:

1. Provide the highest quality EMS services possible to the residents and visitors of both Freehold Boro and Freehold Township.
2. Ensure the organization's business structure will enable a successful future of another 75 years of service.
3. Last – but certainly not least – provide for and foster an enjoyable membership experience for our membership. Freehold EMS would not be able to do what we do without you all – and we want you to know that this is very important to us.

We will produce this newsletter on a scheduled basis to provide you with these types of updates. Be on the lookout for the upcoming member engagement survey. We can't wait to gather some more feedback and work to provide you all a better membership experience.

IT Security Reminder

Cyber-security hackers are constantly trying to gain access to health systems through any means necessary. Please remember these important IT security tips:

- Never use Freehold EMS computers and devices for personal use.
- Never click on links you don't know.
- Follow password requirements

Upcoming Events:

- **Thursday, July 8** – Monthly Business Meeting @ Freehold EMS
- **Saturday, July 10** – Freehold Township Day Standby (Sign Up on W2W)
- **Wednesday, July 14** – Training Skills Night @ Freehold EMS (Sign up on W2W)
- **Saturday, July 17** – Training – EMT Refresher A @ Freehold EMS (Sign up on W2W)
- **Sunday, July 18** – Training – EMT Refresher B @ Freehold EMS (Sign up on W2W)
- **Sunday, July 25** – Training – EMT Refresher C @ Freehold EMS (Sign up on W2W)
- **Thursday, July 29** – Executive Board Meeting @ Freehold EMS

